



Lee County Board Meeting Minutes

Lee County, Illinois

Thursday, July 18, 2024 at 6:00 PM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order July 18, 2024, at 6:00 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon.

II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance

III. Invocation - Pastor Stephen Young - Greater Life Church Dixon

Pastor Stephen Young - Greater Life Church Dixon - led the board in an invocation

IV. Roll Call:

Clerk Petersen called the roll. Members physically present were: Chairman Olson, Bivins, Book, Dallas, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Mimini, Naylor, Pearson, Schielein, Shippert, Skrogstad, White and Zeman. Absent were: Akre and Wilson

V. Announcements:

A. Please mute or turn off cell phones

VI. Approval of Board Minutes: June 20, 2024 Regular County Board Meeting

There were no revisions to the minutes; stand as read.

VII. Monthly Resolutions: Joseph Meyer Resolutions (Roll Call) - 1 Resolution

A. Parcel #13-21-11-252-016

Motion to approve Resolution #2024-07-001 Joseph Meyer Parcel #13-21-11-252-016. **Moved** by Mr. Kitson. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

VIII. Zoning and Planning

A. Monthly Report and Minutes

B. Petitions Going To the Zoning Board of Appeals: 2 Petition

1. Petition No. 24-P-1628 by Jacob and Emma Lytle, owners of real estate Parcel #14-09-05-300-012

Motion to move Petition 24-P-1628 by Jacob and Emma Lytle, owners of real estate Parcel #14-09-05-300-012 for a Map Amendment for the property be amended from R-2, Single Family Residential District, to Ag-1, Rural/Agricultural District for the purpose of raising and keeping livestock and/or farm animals. **Moved** by Mr. Freil. **Second** by Ms. Shippert. **Motion carried** unanimously by voice vote.

2. Petition No. 24-P-1629 by Richard A. and Brenda D. Humphrey, regarding part of Parcel #18-08-13-100-006

Motion to move Petition 24-P-1629 to the Zoning Board of Appeals regarding part of PIN #18-08-13-100-006. Parcel is currently zoned Ag-1, Rural. Agricultural District. Requesting a Special Use Permit for the purpose of Inventory or Materials Storage outdoor for the purpose of storing of inventory or materials in relation to the operation of a Skilled Trades Special Use Permit for Midwest Disposal. **Moved** by Mr. Mimini. **Second** by Ms. Shippert. **Motion carried** unanimously by voice vote.

C. Petitions Going To the Planning Commission: None

D. Petitions Coming From the Zoning Board of Appeals: 3 Petitions

1. Resolution: Petition No. 24-P-1627, by Ag View FS, Inc., as owner of property Parcel #03-04-24-300-006

Motion to approve Resolution #2024-07-002 for Petition 24-P-1627, by Ag View FS, Inc. owner of Parcel #03-04-24-300-006 for a Map Amendment requesting the zoning map be amended from Ag-1, Rural/Agricultural District, to I-2, General Industrial District for the purpose of warehousing, cold storage, and equipment maintenance. The parcel is currently zoned Ag-1, Rural Agricultural District. **Moved** by Mr. Kitson. **Second** by Mr. Pearson. **Motion** carried by voice vote.

2. Resolution: Petition No. 24-P-1625, by Ameresco Lee County RNG, LLC

Motion to approve Resolution #2024-07-003 for Petition 24-P-1625, by Ameresco Lee County RNG, LLC filing amended petition for special use permit requesting to allow for construction and operation of Private Pipeline. **Moved** by Mr. Freil. **Second** by Mr. Koppien. **Motion carried** by voice vote.

3. Resolution: Petition No. 24-P-1624, by Richard A. and Brenda D. Humphrey, regarding part of Parcel #03-04-24-300-006

Motion to approve Resolution #2024-07-004 for Petition 24-P-1624, by Richard A. and Brenda D. Humphrey requesting an Accessory Special Use Permit for the purpose of Skilled Trades (offsite services only) parking of refuse trucks and equipment. **Moved** by Mr. Kitson. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

E. Petitions Coming From the Planning Commission: None

IX. Administrator Monthly Update and Board Member Comments

Lee County Administrator Jeremy Englund gave updates on abandoned properties throughout the county, Lee County Broadband breakthrough group, budget prep, and the up and coming floodplain 101 presentation.

X. Public Comments:

Emily L. Pratt from Lee County Farm Bureau wanted to thank the Lee County Board for all of their support and all the promotions they do for the Farm Bureau.

- A. Items on the agenda - visitors allowed 10 minutes
- B. Items not on the agenda - visitors allowed 5 minutes

XI. County Organization Presentations/Updates:

None

XII. Reports of Standing Committees:

A. County Services Committee: Jack Skrogstad, Chair

Mr. Skrogstad gave his report.

B. Public Safety and Court Services Committee: Mike Koppien, Chair

Mr. Koppien gave his report.

C. Facilities and Maintenance Committee: Tom Wilson, Chair

Mr. Freil Vice-Chair gave the report.

D. Claims Committee: Mike Zeman, Chair

Mr. Zeman gave his report. Total of 109 Claims with 2 Rejections were submitted and approved.

E. Finance Committee: Jim Schielein, Chair

Mr. Schielein gave his report.

F. Executive Committee: Bob Olson, Chair

Chairman Olson stated minutes are in your agenda packet.

XIII. Reports of Other Committees or Appointments

A. Board of Health: Katie White, Liaison

Ms. White gave her report.

B. 911 Board: Keane Hudson, Liaison

Mr. Hudson had no report, no meeting.

C. Tri-County Opportunities Council: Reed Akre, Liaison

Mr. Akre was not present, no report.

D. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone: Angie Shippert, Liaison

Ms. Shippert had no report, no meeting.

E. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison

Mr. Akre was not present, no report.

F. Counties of Illinois Risk Management (CIRMA): Mike Zeman

Mr. Zeman had no report, no meeting.

G. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson had no report, no meeting.

H. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien had no report.

XIV. Unfinished Business: None

XV. New Business:

A. Ordinance: Amending Lee County Liquor Ordinance - Title 3 Chapter 3 - (Hold over until August)

Motion to hold over the Ordinance Amending Lee County Liquor Ordinance - Title 3 Chapter 3 until the August meeting. **Moved** by Mr. Koppien. **Second** by Ms. Naylor. **Motion carried** by voice vote.

B. BAR Form - ARPA Expenses and Administrative Fees

Motion to approve the allocation of \$69,089.80 for ARPA Administrative Fees, from ARPA funds through the end of the ARPA reporting periods in 2025 and 2026. **Moved** by Ms. Naylor. **Second** by Mr. Pearson. **Motion carried** unanimously by voice vote.

C. BAR Form - ARPA Expenses Reallocation - Capital Fund

Motion to approve the reallocation of \$143,113.24 of unexpended approved ARPA funds to ARPA Capital for future requests or expenses. **Moved** by Mr. Gascoigne. **Second** by Mr. Pearson. **Motion carried** by voice vote.

D. BAR Form - ARPA Expenses Reallocation - Abandoned/Nuisance Property Fund

Motion to approve the reallocation of \$55,267.85 from ARPA funds to the Abandoned and Nuisance Property Fund. **Moved** by Mr. Freil. **Second** by Mr. Pearson. **Motion carried** unanimously by voice vote.

XVI. Appointments:

A. Resolution: Re-appointment of Dr. William Long to the Lee County Board of Health

Motion to approve Resolution #2024-07-005 Re-appointment of Dr. William Long to the Lee County Board of Health. **Moved** by Ms. White. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

B. Resolution: Re-appointment of Donald J. Dinges to the Sublette Fire Protection District

Motion to approve Resolution #2024-07-006 Re-appointment of Donald J. Dinges to the Sublette Fire Protection District. **Moved** by Mr. Hudson. **Second** by Mr. Koppien. **Motion carried** unanimously by voice vote.

C. Resolution: Appointing Gary Gehlbach to the Lee County Board of Review

Motion to approve Resolution #2024-07-007 Appointing Gary Gehlbach to the Lee County Board of Review. **Moved** by Mr. Kitson. **Second** by Mr. Bivins. **Motion carried** unanimously by voice vote.

XVII. Executive Session

None

XVIII. Approval of County Officers Reports/Quarterly Treasurer's Report

Motion to approve the County Officers Reports. **Moved** by Mr. Hudson. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

XIX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. **Moved** by Mr. Freil. **Second** by Mr. Hudson.

Roll call vote is called:

YES: Mimini, Naylor, Pearson, Schielein, Shippert, Skrogstad, White, Zeman, Bivins, Book, Dallas, Freil, Gascoigne, Hudson, Huss, Kitson, Koppien and Olson

NO: None

ABSENT: Wilson and Akre

Motion carried by roll call vote.

XX. Approval of Board Member Mileage and Per Diem

Motion to approve the Board Member Mileage and Per Diem. **Moved** by Mr. Kitson. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

XXI. Motion to Adjourn:

Motion to Adjourn. **Moved** by Mr. Schielein. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

Adjourned at 6:34 P.M.

Bob Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board